

## LLANASA COMMUNITY COUNCIL

Minutes of the proceedings of the Annual General Meeting of the Llanasa Community Council held at the Community Centre, Pen-y-Ffordd, on Tuesday 21st May 2019.

**PRESENT:** Councillor J Williams (Chairman)

Councillors: Ms S Braun

D Brown

M Williams

J Owen

R McGlory

G Banks

Mrs D Banks

J Larner

Mrs J Roberts

Mrs G Fisher

R Waraich

Together with the Clerk.

### **PRAYERS:**

Members joined the Chairman in saying the Lord's Prayer.

1.) **APOLOGIES FOR ABSENCE** Apologies were received from Councillors Luke and Holgate.

2.) **TO ELECT THE CHAIRMAN OF THE COUNCIL FOR 2019/20.**

Councillor G Banks proposed, seconded by Councillor Ms Braun, that Councillor J Williams should be elected Chairman. Councillor J Williams confirmed he would accept.

### **RESOLVED UNANIMOUSLY**

**Councillor J Williams be appointed Chairman of the Council for 2019/20**

Councillor Mrs Roberts relinquished the Chair, and Councillor J Williams was invested with the Badge of Office. The new Chairman then signed the declaration of Acceptance of Office, which was counter-signed by the Clerk.

3.) **TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL FOR 2019/20.**

Councillor G Banks proposed, seconded by Councillor Mrs Banks, that Councillor Brown be appointed Vice-Chairman of the Council for 2019/20. Councillor Brown confirmed he would accept.

**RESOLVED UNANIMOUSLY**

**Councillor Brown be appointed Vice-Chairman of the Council for 2019/20.**

4.) **TO APPOINT MEMBERS TO THE FINANCE & GENERAL PURPOSES COMMITTEE.**

Councillor Brown proposed, agreed unanimously, that the current members of the Finance & General Purposes Committee be re-appointed en-bloc.

**AGREED UNANIMOUSLY**

**The Chairman, Vice-Chairman and Councillors Mrs Roberts, Ms Braun, Luke and G Banks would continue to be members of the Finance & General Purposes Committee.**

5.) **TO DETERMINE THE CHAIRMAN'S ALLOWANCE FOR 2019/20.**

It was proposed that the Chairman's Allowance should remain at £680 for 2019/20.

**AGREED UNANIMOUSLY**

**The Chairman's Allowance for 2019/20 be fixed at £680.**

6.) **TO RECEIVE AND CONFIRM THE MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON THE 16TH APRIL 2019.**

The minutes of the ordinary meeting held on the 16th April 2019 had been circulated to members. Councillor Mrs Banks proposed, seconded by Councillor Larnier, that the minutes be accepted as a correct record, and signed by the Chairman.

**MATTERS ARISING.**

Councillor Ms Braun advised Members that the Arriva bus service through Gronant village had ceased to operate on the 19th May 2019. This was as a direct result of parked vehicles causing obstructions and buses and emergency vehicles being unable to get through. The Police had been advised of the problems but they do not consider it to be their responsibility. Flintshire County Council have been advised and are looking into other options. Councillor Ms Braun advised that the priority was for the bus service through Gronant to be re-instated.

Councillor G Banks advised that a similar problem had arisen in Ffynnongroyw, and Arriva Buses were threatening to cease the service through the village as a result of irresponsible parking. It was reported that an Arriva bus driver had been physically threatened following a road blockage in the village. Flintshire County Council had produced plans to put restrictive parking through the village,

and copies of the plans were viewed for discussion. Councillors agreed that fewer areas of restrictions and new car-parks would be a better solution.

7.) **GUEST SPEAKER.**

Mr Jamie Bennett of Flintshire County Council, Lighting Department attended the meeting to advise Members of some changes affecting the department. There had been a re-structure within the department, and Mr Bennett was now the first point of contact for the Council.

Maintenance staff had been out to many of the faults reported and had provided reports to the department on the state of much of the lighting stock in the area. The majority of the stock is the older type of orange light, 35 Watt sox, which are now obsolete and parts are no longer available to carry out repairs. Others do not have fuses so cannot be isolated for repairs to be carried out. As a health and safety issue, electricians have been advised not to work on lights that do not have fuses.

It would be of great assistance if the Council could provide an audit of the type of lights and equipment around the community, and Mr Bennett provided detailed maps with all street-lights identified. The Clerk would carry out an audit and supply the lighting department with the information as a matter of urgency.

Councillor McGlory suggested that Members should consider replacing the older stock with new energy efficient equipment through the interest free Salix Funding Scheme. Details of this Welsh Government approved scheme had been circulated to Councillors with the meeting papers. Gwersyllt Community Council had used this scheme to invest in the up-grade of their street-lighting. Councillors agreed after discussion, that further information was needed before any decision could be made. The Clerk would make contact with Gwersyllt Community Council to ask for further information.

Councillor Ms Braun reminded Members that the Council precept for 2019/20 had been increased to cover a rolling program of repairs to the street-lighting throughout the Community.

Councillor Brown asked what our options were with the obsolete stock. Mr Bennett advised that a new lantern, box, led lights and bracket would be required for each pole. New poles would not be required.

Mr Bennett advised Members it was important that we get a record of what equipment we currently have and then consider our options.

Councillors were then offered the opportunity to ask any questions to Mr Bennett.

Councillor Mrs Banks asked about a faulty street-light on Llinegr Hill close to the nursing home. Staff had to walk to and from the home on a road without pavements. The lighting would be checked as a priority.

Councillor Mrs Fisher asked for feedback from the lighting department on faults that had been repaired, or those that could not be. We could then report back to the Community accordingly.

Mr Bennett also advised that the working hours of the maintenance staff had been amended and some would be working evening shifts during the winter months.

The situation on Station Road, Talacre was discussed. It was reported by Mr Bennett that Scottish Power had discovered an underground fault, and repairs were scheduled to be carried out imminently.

Mr Bennett was thanked for his attendance, and would be welcome to attend future meetings.

8.) **TO REVIEW ANY APPLICATIONS FOR THE COUNCILLOR VACANCY IN GRONANT WARD:**

No further expressions of interest had been received, and the vacancy would be re-advertised.

9.) **CORRESPONDENCE.**

Schedules of correspondence had been circulated with the meeting papers, and the Clerk high-lighted the following items which required Councillor consideration;

- an email from Flintshire County Council with details of the Salix Funding Scheme for street-lighting up-grade purposes. This information was circulated to Councillors prior to the meeting.
- copies of emails between Councillor Ms Braun and Nigel Seaburg of FCC Street-scene department in connection with signs for Gwespyr village.
- the Clerk had received an email from Mr Haley of Llanasa reporting faulty street-lights on the Llanasa to Gwaenysgor road, the report had been forwarded to FCC.
- email from Flintshire County Council acknowledging report of road markings at Gwespyr crossroads no longer being visible.
- email from Flintshire County Council confirming pot-holes on Llanasa Road, Gronant to be made safe. Pot-holes on Gronant Hill to be repaired in the forthcoming weeks.
- a further email had been received from Mr Owen requesting 2 additional benches be added to the list of items requiring maintenance.
- email from Society of Local Clerks advising Bursaries are now available from the Welsh Government to cover registration fees for Clerks to register for studying the Certificate in Local Council Administration (CiLCA). The Clerk confirmed he would carry out the studies, and provided a copy of the registration form for the Chairman's signature.

10.) **TO CONSIDER PLANNING APPLICATIONS SUBMITTED BY FLINTSHIRE COUNTY COUNCIL.**

059759 Change of use from an existing bakery to form a new single storey dwelling with two bedrooms at Fron Deg, Well Lane, Ffynnongroyw.

059758 Demolition of two dwellings (Kerry and Springfield) and erection of two new single storey dwellings at Kerry and Springfield, Dee Road, Talacre.

059848 Proposed extension and alterations at Islwyn, Trelogan.

Councillors discussed these applications and no objections were raised.

### **Applications Determined by Flintshire County Council:**

059355	Modify and up-grade existing access and create new private drive to Westbury Castle from the A548, Mostyn Road	<b>Approved</b>
058888	Proposed construction of a steel clad building (shed) at Optical Tools for Industry at Crown Chert Quarry, Trelogan	<b>Approved</b>
059057	Application for the approval of details reserved by condition nos 3 (drainage) 6 (lighting) and 11 (wall stabilisation) attached to planning permission 054477 at St Marys Caravan Camp, Mostyn Road, Gronant	<b>Approved</b>
059460	Alterations and extensions to existing dwellings at Upper Maes Cottage, Gwespyr	<b>Approved</b>
059124	Demolition of existing dwelling and erection of 3 no town houses and garages and construction of new vehicular access at Parkfield, Llanasa Road, Gronant	<b>Refused</b>

Notice has been received from Flintshire County Council that an appeal had been submitted to the Planning Inspectorate in respect of the refusal of planning permission on application number 059124.

### 11.) **TO REVIEW THE FINDINGS OF THE INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31/3/19**

The following items had been raised following the internal audit of the Council's records for the year ended 31st March 2019;

- the figures included on the Annual Return are incorrect, although the supporting documentation shows the correct figures.  
Response: the Annual Return will be amended accordingly.
- the Standing Orders provided for audit were not the version provided for the 2017/18 audit, which showed the de-minimus level for tendering as £5000. The copy provided stated the level at £4000.  
Response: the Standing Orders will be amended accordingly.
- The Council has not adopted Financial Regulations.  
Response: the Council will review model financial regulations and adopt.
- The minutes do not approve payments made during the August recess totalling £7087.62.  
Response: the payments will be approved retrospectively.
- The petty cash book has not been reconciled and signed by the Chair to show the balance as £134.99. This control has been in place in previous years.  
Response: the petty cash book will be signed retrospectively.
- A review of staff costs found that it includes payments made in respect of mileage costs.  
Response: mileage costs will be allocated to administrative costs in future.
- The Fixed Asset Register total is £77927.90 and the Annual Return shows £90066. The value of the defibrillator equipment has been included at a value including VAT.  
Response: the Fixed Asset Register will be reviewed and amended accordingly.

12.) **ACCOUNTS**

**RESOLVED**

That the accounts, as submitted, be approved for payment.

The Clerk provided Members with a copy of the latest budget monitoring report.

13.) **CHEQUES FOR PAYMENT**

As per finance list - £3949.19

14.) **PETTY CASH**

As per Cash-book - £67.49

15.) **DECLARATIONS OF INTEREST BY MEMBERS IN ACCORDANCE WITH THE COUNCILS CODE OF CONDUCT:**

Councillor G Banks submitted a Declaration of Interest regarding a planning application (059759) on the property Fron Deg, Well Lane, Ffynnongroyw.

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Chairman