

## **LLANASA COMMUNITY COUNCIL**

Minutes of the proceedings of the Ordinary Meeting of the Llanasa Community Council held at the Community Centre, Pen-y-Ffordd, on Tuesday 16th October 2018.

**PRESENT:** Councillor Mrs E J Roberts (Chairman)

Councillors: D Brown

Mrs G Fisher

J Larner

J Williams

M Williams

G Banks

J Owen

I Luke

Together with the Clerk and Councillor A Holgate.

### **PRAYERS:**

Members joined the Chairman in saying the Lord's Prayer.

1.) **APOLOGIES FOR ABSENCE** Apologies were received from Councillors Waraich, Mrs D Banks and Ms Braun.

2.) **TO CONFIRM THE MINUTES OF THE ORDINARY MEETING OF THE 18TH SEPTEMBER 2018.**

The minutes of the Ordinary Meeting had been circulated to Members with the Agenda, and Councillor Brown proposed, seconded by Councillor Larner, that the minutes be accepted as a correct record, and were signed by the Chairman.

### **Matters Arising:**

The Clerk advised he had sent an invitation to the local Police to attend this meeting but had not received any response. Councillors agreed we should extend a further invitation to the November meeting.

Councillor Luke asked what progress had been made on the provision of defibrillator equipment for the Community. The Clerk advised that all equipment had been received from the suppliers, and distributed. Councillor G Banks advised the external cabinet had been installed in Ffynnongroyw, and the equipment was scheduled to be installed in Talacre this week. The equipment for Penyffordd had been delivered and was awaiting installation.

3.) **TO REVIEW ANY APPLICATIONS FOR THE COUNCILLOR VACANCIES IN THE GRONANT WARD.**

Councillor Larner advised Members the lady who had made contact about the vacancy was at present on holiday, and would telephone the Clerk on her return.

Councillor G Banks advised Members he had spoken to a gentleman who had expressed an interest in the vacancy. The gentleman is at present employed by Flintshire County Council and Members asked whether this would exclude him from becoming a Community Councillor. The Clerk would contact the Monitoring Officer.

4.) **CORRESPONDENCE.**

Schedules of correspondence had been circulated with the meeting papers, and the Clerk high-lighted the following items which required Councillor consideration;

- an email from Councillor M Williams providing details of the costs incurred in providing replacement parts for the defibrillator equipment in Trelogan. This item caused some discussion amongst Councillors as the costs had exceeded £200. Councillors expressed surprise at the cost, and asked whether there would be such a cost each time any equipment was used. Councillor M Williams agreed to obtain further information, and the Council would make enquiries into obtaining a stock of consumables.
- email from Mr Owen of Llanasa regarding benches and notice-boards about the Community. Councillors discussed the email, and it was agreed that the schedule of fixed assets was prepared for external audit and insurance purposes. Mr Owen had also asked whether the Council provided support to local amenity groups. The Clerk would respond to Mr Owen indicating requests for financial support were reviewed in June each year.
- email from Deeco enclosing its final invoice, and thanking Council for many years working together.
- email from Flintshire County Council providing photograph of award made to representatives of Llanasa for the Best Kept Communities Competition.
- email from Welsh Hearts in response to Council request for defibrillator training for communities. It would appear that Welsh Hearts only provide training where they have provided the equipment. Councillors agreed that we should make arrangements for training sessions. The Clerk would make enquiries.
- Councillor G Banks re phase 2 of drainage works at Picton Cemetery. This work was now scheduled to commence on Monday, 22nd October 2018.

5.) **TO CONSIDER PLANNING APPLICATIONS SUBMITTED BY FLINTSHIRE COUNTY COUNCIL.**

058755 Proposed two storey rear kitchen and bedroom extension at 8 Francis Row, Main Road, Ffynnongroyw.

058986 Construction of agricultural building for storage of agricultural machinery and equipment at Walwen Cottage Farm, Walwen Lane, Axton.

058888 Construction of steel clad building (shed) at Optical Tools for Industry, Crown Chert Quarry, Trelogan.

058978 Extension to front of leisure building bar/arcade area to provide new entrance space and arcade at Talacre Beach Caravan and Leisure Park, Station Road, Talacre.

No objections were raised to these applications.

**Applications Determined by Flintshire County Council:**

058317 Proposed replacement dwelling at Morfa Farm, Station Road, Talacre.

**Approved.**

058646 Conversion of redundant barn into holiday let accommodation at Moelfryn, Llanasa, Glan-yr-Afon.

**Refused.**

058651 Removal of earth material and re-instatement of land following a landslip event at Y Bwthyn, Main Road, Ffynnongroys.

**Approved.**

058667 Proposed rebuilding of existing substandard dwelling and erection of a small extension at The Haven, Station Road, Talacre.

**Approved.**

Councillor G Banks advised Members that work had now commenced on the development at Llys Dewi, Penyffordd. He understood that a Local Letting Agreement had been put in place which would provide accommodation for local people. When complete, the development would provide a mixture of housing and apartments through North Wales Housing.

7.) **TO CONSIDER THE FINDINGS OF THE EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2018.**

The external audit report for the year ended 31 March 2018 has been completed and the following issues have resulted in the annual being qualified, indicating a weakness in the Council's procedures requiring immediate action.

- 1) In the audit pack for the year, it was clearly stated that the Council should provide photographic evidence to support its assertion that it had made appropriate arrangements for the exercise of electors' rights under the Public Audit (Wales) Act 2004.

Response:

The Council will ensure it provides all evidence and information required for the purpose of the statutory audit.

- 2) The Responsible Financial Officer failed to certify Section 1 of the Annual Return ('the accounts') before approval by the Council.

Response:

The RFO will ensure in future years that the accounts are certified, and signed as certified, before the Council meeting as a whole approve the accounts before 30 June following the end of a year.

- 3) The engagement letter with the Internal Auditors requires further detail. The letter provided did not fully detail all the information that should be included.

Response:

The Council will agree that an engagement letter is agreed prior to the commencement of the appointment for the coming year.

- 4) Section 1 of the Annual Return does not add up by £1.

Response:

The Council will ensure in future years that the minor errors are not included in the Accounting Statements.

**Issues Raised to Assist the Council:**

It is a requirement that the Clerk and Chairman sign to certify that all documents provided are a true copy. It was noted that some documents do not contain a signature.

The Council incorrectly recorded expenditure as Section 137 payments when other statutory powers existed. A payment cannot be recorded under s137 if another statutory powers exist.

Councillor G Banks requested that copies of the audit report were circulated to Councillors.

7.) **ACCOUNTS**

**RESOLVED**

That the accounts, as submitted, be approved for payment.

The Clerk provided Members with a copy of the latest budget monitoring report, and a copy of the bank reconciliation as at 30th September 2018.

9.) **CHEQUES FOR PAYMENT**

As per finance list - £9394.58

10.) **PETTY CASH**

As per Cash-book - £112.48

10.) **AOB:**

Councillor M Williams advised of two street-light faults in Trelogan which have been faulty for approximately 12 months, which was felt unacceptable. The street-lights in question were outside Bodlondeb, on the road to the Quarry, and the street-light outside Hafod on the main road through the village.

The Clerk would report these faults to Flintshire County Council.

Councillor G Banks reported the street-light outside Maes-y-Mor on the Main Road through Ffynnongroyw was faulty.

The Clerk would report the fault to Flintshire County Council.

Councillor Luke advised Members the lighting on the Rhiw footpath had possibly caused the most problems over the years. Members advised that some of lighting on the Rhiw was the responsibility of the Community Council, the rest being the responsibility of the County Council.

The Clerk advised he would be meeting with Darell Jones of the FCC lighting department and would ascertain which lights were whose responsibility.

Councillor M Williams advised Members that a company, ENI UK Limited, have been buying up plots of land throughout Flintshire since February 2017. According to the Company's website, ENI's activities in the UK are currently carried out in all three areas of interest - exploration and production, gas and power, and refining and marketing. The land purchases (within Llanasa Community Council area) include Axton, Ffynnongroyw, Gronant, Gwespyr, Llanasa, Talacre and Trelogan. There have also been purchases of land next to the A55. The data provided does not shed any light on the purpose of these purchases. Councillor M Williams suggested there could be some link to potential fracking sites and Council should monitor the situation. Copies of the data paperwork would be sent to the Clerk for circulation to Councillors.

Councillor M Williams asked whether the Community Council had proceeded with the purchase of the public telephone box in Trelogan. It was advised that although British Telecom had offered the telephone box for sale at £1, the estimated cost of repairs would be too excessive, and as a result no further action had been taken. Councillor M Williams advised that the telephone box had now been removed.

Councillor G Banks asked whether the Council could write to the Enforcement Officer of Flintshire County Council requesting the latest position on each of the planning applications being considered by the Enforcement Team.

The Clerk would arrange for the letter to be sent.

13). **DECLARATIONS OF INTEREST BY MEMBERS IN ACCORDANCE WITH THE COUNCILS CODE OF CONDUCT:**

None at this meeting.

.....

Chairman