

LLANASA COMMUNITY COUNCIL

Minutes of the proceedings of the meeting of the Llanasa Community Council held at the Community Centre, Pen-y-Ffordd, on Tuesday 20th September 2016.

PRESENT: Councillor Mrs G Fisher (Chairman)

Councillors: F Gillmore
Miss S Braun
Mrs E J Roberts
J Larner
J Williams
J Thompson
G Banks
Mrs D S Banks

Together with the Clerk.

PRAYERS:

Members joined the Chairman in saying the Lord's Prayer.

1. **APOLOGIES FOR ABSENCE** were received from Councillors Mrs J Redford, A Chilton, I Luke, J Owen and D Brown.

2. **MINUTES**

The Minutes of the previous Meeting of the Council held on the 19th July 2016, were approved as a correct record, and signed by the Chairman.

3. **CORRESPONDENCE**

Copy of the Booking Form for the room at the Community Centre, Ysgol Bryn Garth, Penyffordd to confirm the dates for the 2017 Council Meetings.

Email from One Voice Wales advising of training event, Understanding The Law, to be held at the Jubilee Room, Town Hall, Mold on Thursday, 22nd September 2016.

The Clerk confirmed he would be attending this event as part of his training.

Letter from Flintshire County Council inviting representatives of the Council to attend workshop sessions on the Flintshire Development Plan Consultation to discuss Strategic Growth and Spatial Options for the LDP.

The Chairman and Cllr Chilton confirmed they would like to attend.

The Clerk would advise Flintshire County Council accordingly.

Letter from Flintshire County Council advising of 'The Role of Street-scene Co-ordinators' and suggesting the Co-ordinator be invited to Council Meetings at regular intervals.

Email from Play Wales advising of a further workshop to be held at the Conference in Cardiff in October.

Letter from the Boundary Commission for Wales advising it has published its initial proposals for Changes to the Parliamentary Constituencies in Wales, and asking for representations to be made within 12 weeks of publication. The representation period will end on the 5th December 2016.

Invitation from the Town Mayor and Mayoress of Buckley Town Council to the Mayor's Charity Ball and Dinner to be held at the Beaufort Park Hotel on Friday, 11th November 2016.

Letter from Flintshire County Council in connection with Community Asset Transfer Overview and Play Area Up-date for Llanasa Community Council.

Further letter from Flintshire County Council in connection with Community Asset Transfer Overview and Play Area Up-date for Llanasa Community Council. The County Council have now cancelled the proposed workshops, and will hold individual discussions with community councils who wish to explore the various options available.

RESOLVED

We should contact Flintshire County Council and invite them to a future meeting.

Copies of correspondence between Cllr Chilton, the Clerk, the Welsh Assembly and Mr David Hansen M P. Cllr Chilton has expressed concerns regarding the sustainability of Play Opportunities for Children throughout Flintshire. Cllr Chilton has indicated he would like to raise this matter with other members on his return from holidays.

RESOLVED

This item would be discussed at the next meeting with Cllr Chilton.

Invitation from Councillor G Sherwood, Chairman of Leeswood and Pontblyddin Community Council, to his Civic Service to be held at The English Methodist Church, King Street, Leeswood on Sunday 18th September 2016.

Letter from the North & Mid-Wales Association of Local Councils in connection with the Local Government re-organisation and Boundary Changes, and requesting members views on the proposals.

4. TO CONSIDER PLANNING APPLICATIONS SUBMITTED BY FLINTSHIRE COUNTY COUNCIL

The following planning applications have been received:

055763 Installation of antennas and microwave dishes at Gwaenysgor Radion Station.

055793 Two storey flat roof extension at the Totem Pole Restaurant, Coast Road, Gwespyr

055849 Construction of energy storage system at land to the north of New Road, Ffynnongroyw

055895 Erection of a new detached single storey garage/log store at Cilfach, Walwen Lane, Axton

055934 Erection of a timber fence (retrospective) at Derwen Cottage, Gronant.

055946 Application for a non-material amendment to planning permission reference 055086 at Bryn Cloddfa, Gwespyr

A declaration of interest form was received prior to the meeting from Cllr G Banks in connection with planning application 055793.

There was considerable discussion to planning application number 055793 and it was agreed unanimously that we should submit an objection to this proposal.

Members agreed to submit an objection to planning application number 055934 on the grounds that the proposed fence will obstruct views of approaching traffic on Llanasa Road.

Notifications of the following Planning Application decisions were received:

055763 installation of antennas and microwave dishes at Gwaenysgor Radion Station. Approved

055603 Listed Building application for a pitched roof extension and conversion of garage to granny annex at Groes Cottage, Llanasa Approved

055751 Application for the approval of details reserved by condition No 4 (Foul and Surface Water drainage) attached to planning permission no: 055048 at Triangle Wood Approved

054928 Erection of replacement dwelling at Bron Eifion, Ffynnongroyw Approved

5) **TO DETERMINE CONTRIBUTIONS TO VOLUNTARY ORGANISATIONS**

The Clerk provided members with details of contributions made to Voluntary Organisations during the previous financial year, together with details of requests received. Following discussions, members agreed to contributions totalling £1150.00, as per the attached schedule.

6) **ACCOUNTS**

RESOLVED

That the accounts, as submitted, be approved for payment.

7) **REVIEW OF EXTERNAL AUDIT REPORT FOR 2015/16**

The external auditors have completed their examination of the Council's records and processes for the financial year ended 31st March 2016, and the Clerk provided members with a summary of issues arising;

- i) The Council did not undertake a review of its internal controls including a risk assessment during the year ended 31st March 2016, in breach of regulation 4 of the Accounts and Audit (Wales) Regulations 2014.

AUDITORS RECOMMENDATION:

The Council must ensure a risk assessment is carried out annually before the end of the financial year.

- ii) The Council was unable to provide a copy of the engagement letter with the internal auditors.

AUDITORS RECOMMENDATION:

The Council must ensure a letter of engagement or similar document is agreed prior to the commencement of the appointment for the next audit year.

Minor Issues:

The Council have included other costs within staff costs in box 4 of the Annual Return.

AUDITORS RECOMMENDATION:

The Council should ensure in future years that the above minor errors or omissions are not included in the Accounting Statements.

8) **CHEQUES FOR PAYMENT**

As per finance list - £6455.45 (Issued during summer recess)

As per finance list - £4774.68

8) **PETTY CASH**

As per Cash-book - £96.70

9). **AOB:**

Cllr G Banks asked if members could look at the Risk Assessment during the next meeting.

Cllr Mrs Roberts reported that the new street-light on Llinrgr Hill had still not been connected. In addition there were two more street-lights not working on this road.

The Clerk would report these faults to the street-lighting contractors.

Cllr Mrs Roberts had received correspondence from Mr Stokes in connection with speeding vehicles along the road into Talacre.

The Clerk would again report this problem to the NW Police.

Cllr Mrs Banks asked whether we had received any response from the Enforcement Officer to our invitation to attend a Llanasa Community Council meeting.

The Clerk reported no response had been received, and would follow up on this matter.

Cllr Mrs Banks reported that the hedges outside Picton Cemetery were overgrown and in need of cutting.

The Clerk would contact Street-scene.

Cllr Williams reported on the amount of litter left on the playing fields in Gronant each weekend after the football matches had been played.

The Clerk would contact Street-scene.

Cllr Miss Braun asked whether we can request Street-scene to cut back or remove the bushes growing at the pensioners bungalows at Bryn Mor, Gronant.

The Clerk would contact Street-scene.

Cllr G Banks has put in a Motion to Flintshire County Council whereby vehicles would be required to stop behind school buses while children are alighting. Cllr G Banks requested we should write a letter of support for this motion.

The Clerk would write this letter of support.

10. **DECLARATIONS OF INTEREST BY MEMBERS IN ACCORDANCE WITH THE COUNCILS CODE OF CONDUCT:**

Declaration of interest form received from Cllr G Banks in connection with Planning Application number 055793.

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Chairman